

1

Online Registration

Once you express an interest in applying for the QPM Award, you will be invited to complete Stage 2.

2

Policy and Process Confirmation

Organisations verify, through an electronic form, that they have the required policies, procedures and systems to begin the QPM Assessment Process. Subject to satisfactory completion of this stage, you will be invited to begin the Desktop Assessment and will be allocated a fully trained and experienced QPM Assessor.

3

Desktop Assessment

Your organisation will have six months in which to complete the Assessment Workbook and provide information and evidence on how you meet the different standards required. Once complete, your workbook is sent for review by the QPM Assessor, with any additional information requested.

4

Site Assessment

Subject to satisfactory completion of the above three stages, the QPM Assessor will visit your organisation and interview a range of people including Board members, staff, volunteers and people who use your advocacy services. The Assessor will also review advocacy case files.